

The HKCCCU Logos Academy

Logos Academy, founded on the Truth of the Bible, is a Direct Subsidy Scheme school which runs its primary and secondary curricula in a through-train mode.

We are now inviting high caliber candidates to apply for the following post:

Learning Support Assistant (Primary Division) (Ref: LA-2324-TA-SEN-P)

Job Description:

We are seeking a compassionate individual to join our school. The role of the Learning Support Assistant is to provide students with Special Educational Needs services. The Learning Support Assistant will be responsible for allocated student support and administrative duties under the supervision of Education Psychologist and SEN Coordinator in the School-based SEN Support Team.

Duties and Responsibilities:

- work with students with identified learning needs and provide learning support and guidance;
- assist in designing learning activities and sourcing and adapting learning materials and resources;
- collect data and records on student progress and service provision;
- maintain clear and effective communication with colleagues, parents/guardians, and other stakeholders; and
- provide logistics support and assist in daily operation of SEN support services.

Qualifications and Skills:

- Applicants should possess a diploma or bachelor's degree or above from a local university or tertiary educational institution, or equivalent;
- Major in Education or Special Education/ Language Studies or Linguistics/ Psychology/ Social Work/ Counselling or other disciplines deemed relevant preferred;
- Good command of English and Chinese;
- Caring and compassionate towards children and adolescents with Special Educational Needs; and
- ICT administrative skills are an advantage.

Salary and Conditions of Service:

Starting point: Master Pay Scale Point 4. Salary is commensurate with qualifications and relevant experiences.

Appointment will be made on a fixed-term contract.

(Fringe benefits include 5-day work and 14 days annual leave. Relevant experience in education/ childcare/ SEN related NGOs or school settings is an advantage.)

Online application: -

Please visit school website <https://www.logosacademy.edu.hk/en/category/news/recruitment/> for details and online application.

*(All personal data collected will be treated in strict confidential and solely used for recruitment purpose.
All unsuccessful applications will be destroyed upon completion of the recruitment exercise.)*