The HKCCCU Logos Academy

Logos Academy, founded on the Truth of the Bible, is a Direct Subsidy Scheme school which runs its primary and secondary curricula in a through-train mode.

We are now inviting high caliber candidates to apply for the following post:

Manager (IT Department) (REF: LA-2324-NT-ITMGR)

Job Responsibilities:
- Supervise and lead a team of IT technicians to ensure efficient and effective IT operations within the school;
- Provides quality services to support all central information systems in support of teaching, learning, and administration;
- Familiarise with the school's Learning Management Systems (LMSs) to provide technical assistance and support to teachers and students;
- Offer IT support to teachers and staff members on the usage of application software;
- Manage IT inventory, including procurement, allocation, and maintenance of hardware and software resources;
- Carry out software testing and debugging to identify and resolve any issues or bugs;
- Collaborate with school management to plan and budget for IT resources, including hardware, software licences, maintenance contracts, and infrastructure upgrades;
- Contribute to developing and enforcing IT policies and procedures; and
- Provide daily support operations, including troubleshooting hardware and software issues, maintaining computer systems, and resolving technical problems efficiently.

Requirements & Qualifications:
- Bachelor's degree holder;
- With at least two years of relevant work experience preferably in programme administration/educational tertiary institutions; and
- Good command of written and spoken English and Chinese (Mandarin and Cantonese).

Online application: -
Please visit school website https://www.logosacademy.edu.hk/en/category/news/recruitment/ for details and online application.

(All personal data collected will be treated in strict confidential and solely used for recruitment purpose. All unsuccessful applications will be destroyed upon completion of the recruitment exercise.)